



## ST. MAARTEN

### Ministry of Public Housing, Spatial Planning, Environment and Infrastructure VROMI

#### **Vacancy Head of the Inspection Department VROMI**

The Inspection Service of the Ministry of VROMI is recruiting for an enthusiastic, dynamic, experienced and well-educated professional to fill the vacancy of Head of the Inspection Service. The Inspection Service is responsible for the inspection and control of activities within the sphere of (building) construction, environment, domain land and safety to safeguard an environmentally responsible, structured and safe living and work surroundings for the public.

#### **Tasks:**

- To conclude a service level agreement (SLA) with the Secretary General and ensures for its implementation;
- Responsible for a (multi)-annual plan, a budget for the service, an annual report, the delivering of periodic report as indicated in the SLA and monitored the exhaustion of the service budgets;
- Responsible for the Organization and Operational management of the service and supervises the implementation of the changes and innovations (exemplary function);
- To distribute, coordinate and control the work, sets priorities and monitor the progress and quality of the work;
- To initiate and conduct work consultations, support and coach employees professionally;
- Responsible for the selection of new employees, performance and assessment interviews;
- To inspect operations of businesses and other entities on compliance to legislation, regulations, permits and applicable conditions;
- To make decisions about compliance to laws and regulations by companies, to assess operational plans submitted by companies and the execution thereof, by execution and compliance to laws and regulations, by advising about the use of administrative or criminal enforcement measures, and by development of new inspection methods within the context of enforcement of regulations;
- To monitor and analyze relevant social and political developments in the relevant field of implementation and review the results ensuing consequences for the service in the medium term;
- To translate the Department policy into one's own field of activity;

#### **Minimum function-requirements**

- Functions at a strategic and academic level, with an academic education or comparable combination of education and work experience in the relevant areas;
- Minimum of 3 years of professional related experience, or any equivalent combination of experience;
- Knowledge of relevant laws and regulations within the concerned discipline(including permits);
- Affinity with and the ability to initiate research- and investigative procedures with respect to enforcement activities;
- Insight into the relevant business processes;
- Insight into the possible financial consequences that result from adjustments and measures to be imposed;
- Competence in the execution of research and to perceive and evaluate risky situations or infringements;
- Competence in the assessment of the setup of reports and business plans;  
Ability to discuss and align about supervision on compliance to regulations and results of investigations with external parties, and to propose improvements;
- To draw implementation plans, procedures, project proposal, plans and advices
- To advice on specific, publicly sensitive or complex issues;
- To contribute to the drafting, adjustment of organizational regulations or decisions;
- To ensure the coordination and implementation of the policy in the area of the service by the relevant parties;
- To test and evaluate policy implementation in relation to formulated objectives;
- To participate in the departmental consultations and advice from within expertise on overarching issues.

The salary ranges from minimum NAF. 5.092,00 to maximum NAF. 9.821,00 gross per month, depending on knowledge and experience, for a regular workweek of 40 hours. For more information, you can visit our website at: [www.sintmaartengov.org/government/Pages/Employment.aspx](http://www.sintmaartengov.org/government/Pages/Employment.aspx) or you may contact the Acting Head Secretary General of the Ministry of VROMI, Mr. Kurt Ruan via email at: [Kurt.Ruan@sintmaartengov.org](mailto:Kurt.Ruan@sintmaartengov.org)

If you are interested in this function, you may submit your CV, application letter and diplomas before October 15<sup>th</sup>, 2021, with mention of the function in the subject to the following email address: [careers@sintmaartengov.org](mailto:careers@sintmaartengov.org) and [Angelica.Granger@sintmaartengov.org](mailto:Angelica.Granger@sintmaartengov.org) or submit your application to the Government Administration Building at: Soualiga Road #1, Pond Island, Great Bay.