The Permits Department within the Ministry of VROMI is currently seeking an enthusiastic, dynamic, stress-resistant, educated and experienced;

**Permits Officer**

The Permits Department within the Ministry of Public Housing, Spatial Planning, Environment and Infrastructure (VROMI) consists of 9 employees who assist in the process of granting permits for construction, demolition, the construction of driveways and roads, nuisance/hindrance, and work on monuments. New street names and house numbers are also issued by the Permit Department. The work is carried out with a goal of providing high quality and striving for a short turnaround time.

**Responsibilities**

- Assesses permits applications in accordance with existing policies and procedures;
- Advises on complex issues;
- Informs residents and businesses about the broad field of construction and housing;
- Contributes to policy development within the Department;
- Contributes to the handling of objections and appeals, advises regarding administrative disputes;
- Assesses and processes the input of advisors (such as the fire department, urban planning, and environment);
- Assesses and conducts complex technical research into the composition and nature of the risks of hazardous substances or situations, weights to assess risk and advises on this;
- Participates in project groups.
- Manages data on permits, decisions, and underlying relevant data information;

**Qualities and skills**

- Knowledge of the relevant laws, regulations, and Jurisprudence;
- Proficiency in conducting technical research and assessing the results;
- Makes pr
- Knowledge of the properties of a hazardous substance;
- Skills in advising;
- Skills in managing employees;
- Positive attitude and punctuality;
- Identifies problems and is solution-oriented;
- Decisive, energetic, and driven in the execution of the work;
Strong awareness of the environment;
Customer-oriented values and good work ethics;

Requirements and core competencies;
- Associate degree in a relevant field of Architecture, Environment, Spatial Planning, Law, or demonstrable experience at a similar level.
- A minimum of 3 years work experience in a similar position or field;
- Excellent oral and written communication skills in the English languages;
- Excellent oral and written communication skills in the Dutch language (is an advantage);
- Ability to work independently and in a team;
- Strong time management skills;
- Confidential and integer work ethic;
- Experience in dealing with politically sensitive issues.

Salary
The salary ranges between NAf. 3,751.00 and NAf. 6,070.00 depending on your qualifications and relevant work experience.

Contact information
For more information, please visit our website visit: http://www.sintmaartengov.org/government/Pages/Employment.aspx or contact Mr. Charlon Pompier, Head of the Permits Department by email: Charlon.Pompier@sintmaartengov.org or Ms. Barbra Webster, Technical Administrator of the Permits Department by email: Barbra.Webster@sintmaartengov.org or 527-8123.

If you are the right candidate for this position, please send your application letter and resume to careers@sintmaartengov.org, Charlon.Pompier@sintmaartengov.org, and Kurt.Ruan@sintmaartengov.org no later than December 31st, 2021.