ANNUAL REPORT QUESTIONNAIRE 2013

COMPANY INFORMATION

Name Company: ________________________________
Doing Business As (DBA): ________________________________
Company contact person: ________________________________
Telephone: __________________ Fax: __________________
Email: __________________

IMPORTANT NOTICE

In accordance with the Statistics Ordinance AB 2013, GT no. 450, the survey will be conducted entirely confidentially and your participation is obligatory.

IMPORTANT: The following questionnaire should be completed in conjunction with the supporting explanatory notes on pages 5-7

INDUSTRY: 1100 - 9990  AGRICULTURE, FISHING & MINING
10100 - 33200  MANUFACTURING
35100 - 33900  ELECTRICITY, GAS, WATER
41000 - 43909  CONSTRUCTION
59100 - 63990  INFORMATION AND COMMUNICATION
68100 - 68301  REAL ESTATE
69100 - 75902  PROFESSIONAL, SCIENTIFIC AND TECHNICAL ACTIVITIES
77100 - 82990  ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES
85100 - 85599  EDUCATION
86500 - 89099  HUMAN HEALTH AND SOCIAL WORK ACTIVITIES
90000 - 93299  ARTS, ENTERTAINMENT, RECREATION
95100 - 96099  OTHER SERVICES
GENERAL QUESTIONS

1. Main activity: 

2. The fiscal year of this company ran from __________ through __________ 2013 (If the fiscal year did not coincide with the calendar year, please supply data for the years ending in 2013)

3. Was the company active for the whole fiscal year 2013 (not counting vacations)?
   Yes [ ] No [ ]

PERSONNEL

4. Number of full-time paid personnel (on the payroll)

5. Number of part-time (working less than 25 hours a week) paid personnel (on the payroll)

6. Total number of paid personnel on payroll (full-timers plus part-timers)

7. Number of non-paid personnel (owner or members of the family not on the payroll)

8. Average number of personnel (paid plus non-paid) in 2013

<table>
<thead>
<tr>
<th>June 2013</th>
<th>Dec 2013</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

PROFIT AND LOSS ACCOUNT 2013

All amounts in thousands of guilders

INCOME

9. Revenue from sales or services rendered

10. Other revenue received

11. Total receipts (9 plus 10)

12. Cost of sales (only if applicable; excluding costs of personnel; see explanatory notes)

13. Gross profit (11 minus 12)

COSTS

14. Depreciation on tangible fixed assets

15. Gross wages and salaries (own personnel only) and other personnel costs

16. Social security contributions by employer

17. Other operational costs (excluding profit tax and turnover tax)
   17a - Rent
   17b - Utilities
   17c - Telephone/fax/internet
   17d - Costs of transportation
   17e - Marketing costs
   17f - Professional services
   17g - Other operational costs

18. Total costs (14 through 17)

19. Net income from normal operations before taxes (13 minus 18)
PROFIT AND LOSS ACCOUNT (CONT.)  
All amounts in thousands of guilders

EXTRAORDINARY INCOME AND EXPENSES

20 Other extraordinary income

21 Other extraordinary expense

22 Total extraordinary income/expense (20 minus 21) (+/-)

23 Book profit on sales of the company's capital goods

24 Book loss on sales of the company's capital goods

25 Total book loss/profit on sales on capital goods (23 minus 24) (+/-)

26 Total other income/expenses (22 plus 25) (+/-)

27 Profit/loss before taxes (19 plus 26)

The following questions are only applicable for NV's or BV's

28 Profit tax (NV's or BV's only)

29 Retained profits over the fiscal year

30 Dividend to be paid over

31 Dividend benefits/investment income to be received

32 Turnover tax paid

BALANCE SHEET

end of 2013  end of 2012

33 Tangible fixed assets
(book value after accumulated depreciation from fiscal accounts)

Please check the end value of the fixed assets as follows:

End value 2012 +/- investments 2013 +/- disposals 2013 +/- depreciation 2013 +/- book profit(loss)
= end value 2013.

34 Balance sheet total (see explanatory notes)

INVENTORIES

35 Own products (finished goods)

36 Work in progress (ALSO on construction projects)

37 Raw and auxiliary materials for production

38 Merchandise (goods purchased for resale)

39 Total inventories on balance sheet (35 thru 38)
## NOTES TO THE TANGIBLE FIXED ASSETS
(Use the depreciation schedule to answer the following questions)

<table>
<thead>
<tr>
<th>Investments in/disposals of tangible fixed assets:</th>
<th>Investments 2013</th>
<th>Disposals (proceeds, not bookvalue!) 2013</th>
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<tr>
<td>40 Buildings (including lots)</td>
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<td>46 Research and Development</td>
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<tr>
<td>47 Total investments/disposals (40 thru 46)</td>
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</tr>
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Experience has shown that the filling out of the part on investments and disposals poses many problems. You can prevent many questions from the side of STAT by adding to your survey form a copy of the note to the balance sheet in which the movement of the fixed assets is shown. Also a copy of the specification of personnel expenses is highly appreciated.
ADDITIONAL QUESTIONS

51 Does this company have an off-shore permit? (a company with an off-shore permit is not allowed to sell goods and services in the former Netherlands Antilles)

Yes ☐ No ☐

52 Legal organisation

☐ 1 N.V. (see question 53) ☐ 6 V.O.F.
☐ 2 B.V. (see question 53) ☐ 7 Public Corporation
☐ 3 Individual proprietorship (with or without personnel) ☐ 8 Union
☐ 4 Foundation ☐ 9 Association
☐ 5 Partnership ☐ 0 Other (e.g. C.V.)

53 What percentage of your (company's) assets is owned by a foreign company? Please specify your answer with the percentage and the country of establishment of the foreign company

<table>
<thead>
<tr>
<th>%</th>
<th>Country</th>
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<tr>
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</table>

54 Is there data included in the figures supplied that relate to branches on other islands of the former Netherlands Antilles or in other countries?

Yes ☐ No ☐ Percentage included ☐ %

55 List of other branches or units covered in this survey

<table>
<thead>
<tr>
<th>Branch/Unit</th>
<th>Chamber of Commerce Nr.</th>
<th>Location</th>
<th>Activity</th>
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56 Would you like to receive the forms by email in the future? If yes, please fill out email address.

Yes ☐ No ☐ Email address: __________________________________________

Contact information for the person filling out this questionnaire

Name ___________________________

Tel. ___________________________

Email __________________________

If filled in by accountants office please specify:

Name office __________________________
EXPLANATORY NOTES

A company is the smallest unit with its own balance sheet and profit and loss account. In terms of
the National Accounts a company consists of one or more establishments on the same island.
For this purpose foreign branches and branches on the other islands of the former Netherlands
Antilles are considered third parties.

1. The main activity is the activity which generates the largest revenue, or in which the
largest number of employees is engaged. The first criterion is preferred. The main activity
will be given a code by STAT.

4. Includes all full-time paid personnel personnel on the payroll (loonstaten) of the months under
study. Part-time workers on the payroll should be mentioned in question 5

5. Part-time workers on the payroll (loonstaten) should be mentioned here. Part-time personnel are all
personnel working less than 25 hours a week.

7. Non-paid personnel: proprietors and family members working in the company who are not
on the payroll. These don't include casual laborers cleaning the office or the garden, etc.

8. The average number of personnel preferably should be calculated as the average over the
12 months of the financial year. Non-paid personnel should be included in this average.

12. Wages and salaries should not be included under cost of sales. The costs of own
personnel should be mentioned at questions 15 and 16, whereas work from third parties
should be provided under other operational costs (question 17g)

14. Mention only the depreciation on tangible fixed assets, not the depreciation on goodwill for
example.

15. Only basic salaries of the company's personnel should be included. Payments to third
parties (contractors, employment agencies, etc.) should be included in question 17g (other
operational costs). Income of owners should only be included if it is on the payroll. Deduct
the sickness benefits which have been received from the social and health insurances
(SZV).

Do not include wage costs pertaining to investments on own account. These should be
stated at question 49.

Other personnel expenses cover overtime pay, staff bonuses, gratuities, dearness and
holiday allowances, value of wages in kind (free lodging, free meals, transportation), social
events and commissions to own sales staff. Distribution of profits to directors and other
personnel should also be mentioned here. Expenses for training and professional working
clothes are not personnel expenses, these expenses fall under other operational costs
(question 17g).

16. Social security contributions include the employers part of premiums paid to the SZV
(AOV/AWW and sickness insurance), and other private insurances paid on behalf of the
personnel (e.g. pension premiums and private sickness insurances). Include severance
payments (cessantia) if these were paid out directly to the employee.
Other operational costs include *all other* non-durable goods and services purchased from third parties, with the exception of donations to provisions (p.e. dubious debtors) or other extraordinary expenses, like difference in prices etc. Extraordinary, non operational costs, should be filled in at question 21. A breakdown is asked at question 17a through 17g in order to be able to further analyze the data, especially the operating result in comparison with previous years. Transportation costs include fuel, lease of company cars (freight is included in question 12) Marketing costs concerns all advertising and publicity costs. Professional services include notary, legal services, and accountancy.

20 & 21 Other extraordinary income and expenses include costs such as damages, donations to or release of provisions and such-like.

23 & 24 Look at the notes to questions 40 through 46, concerning the disposals, for the amount that needs to be filled in at these questions.

32 Ninety percent of the turnover tax paid or the complete amount is probably included at question 17g (other costs) already. So this question pertains to the complete amount of turnover tax paid over the fiscal year.

34 Total assets on the balance sheet are the combined possessions on the balance date.

35 to 38 State inventories "net"; after provisions for unmarketable inventories. Construction companies should also report work in progress at question 36. Use the depreciation schedule to answer the questions about investments and disposals.

40 to 46 Investments in tangible fixed assets include the purchase value of all durable means of production (capital goods) purchased during the financial year. Durable means of production are goods which have an expected life of more than 1 year. Capital goods that are leased by way of an operational lease should not be included here. Investments should also include the cost of installations, architect costs, notary and other transfer costs, cost of permanent fixture in buildings, as well as expenses for capital repairs. Funds invested during the fiscal year in construction projects which have not yet been delivered should also be included.

Do *not* include: investments in foreign branches or other islands of the former Netherlands Antilles, take-over of existing firms which will continue their operations unchanged, and investments in intangible assets like goodwill, copyright and patents, also no portfolio investments.

In the column for *Disposals* the total proceeds (sales value) from sales of tangible fixed assets that were in use by the company should be stated. Differences between proceeds of the sale and book value of the capital goods sold should be in question 25.

41 Other construction and groundwork includes non-commercial buildings, such as dwellings association buildings, sports facilities, construction of parking lots and asphaltig.

42 This refers to land improvements only (inclusive cost of ownership transfer)
Investments produced or installed on own account include the manufacturing, construction and/or installation of fixed assets (buildings, machinery, installations, etc.) for the company's use (not for sales purposes). In this case, all goods and services obtained from third parties should be deducted. The remaining part of the investments on own account consists of two parts: labour costs of own personnel and overhead costs. This subdivision should be given at questions 49 and 50.

Purpose of this question is to get an insight at the level at which local companies are owned by foreign companies.
ANNUAL REPORT QUESTIONNAIRE 2013

COMPANY INFORMATION

Name Company:__________________________________________________________
Doing Business As (DBA):______________________________________________
Company contact person ______________________________________________
Telephone: ______________________ Fax:__________________________
Email: _____________________________________________________________

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IMPORTANT: The following questionnaire should be completed in conjunction with the supporting explanatory notes on pages 5-7

INDUSTRY: 94100 - 94999 NPISH
### GENERAL QUESTIONS

1. Main activity: __________________________

2. The fiscal year of this company ran from _________ through _________ 2013
   *If the fiscal year did not coincide with the calendar year, please supply data for the years ending in 2013*

3. Was the company active for the whole fiscal year 2013 (not counting vacations)?
   - Yes [ ]
   - No [ ]

### PERSONNEL

<table>
<thead>
<tr>
<th></th>
<th>June 2013</th>
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<tbody>
<tr>
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<tr>
<td>6. Total number of paid personnel on payroll (full-timers plus part-timers)</td>
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<tr>
<td>7. Number of non-paid personnel (owner or members of the family not on the payroll)</td>
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<tr>
<td>8. Average number of personnel (paid plus non-paid) in 2013</td>
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</tbody>
</table>

### PROFIT AND LOSS ACCOUNT 2013

<table>
<thead>
<tr>
<th>All amounts in thousands of guilders</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCOME</strong></td>
</tr>
<tr>
<td>9. Donations received, membership fees</td>
</tr>
<tr>
<td>10. Subsidies from government</td>
</tr>
<tr>
<td>11. Receipts from fund raising activities</td>
</tr>
<tr>
<td>12. Other Income received</td>
</tr>
<tr>
<td>13. Total receipts (9 through 12)</td>
</tr>
<tr>
<td>14. Donations made to households</td>
</tr>
<tr>
<td>15. Gross profit (13 minus 14)</td>
</tr>
<tr>
<td><strong>COSTS</strong></td>
</tr>
<tr>
<td>16. Depreciation on tangible fixed assets</td>
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<tr>
<td>19f. Professional services</td>
</tr>
<tr>
<td>19g. Other operational costs</td>
</tr>
<tr>
<td>20. Total costs (16 through 19)</td>
</tr>
<tr>
<td>21. Net income from normal operations before taxes (15 minus 20)</td>
</tr>
</tbody>
</table>
### PROFIT AND LOSS ACCOUNT (CONT.)
All amounts in thousands of guilders

#### EXTRAORDINARY INCOME AND EXPENSES

22 Other extraordinary income
23 Other extraordinary expense
24 Total extraordinary income/expense (22 minus 23) (+/-)
25 Book profit on sales of the company’s capital goods
26 Book loss on sales of the company’s capital goods
27 Total book loss/profit on sales on capital goods (25 minus 26) (+/-)
28 Total other income/expenses (24 plus 27) (+/-)
29 Profit/loss before taxes (21 plus 28)

#### BALANCE SHEET

30 Tangible fixed assets (book value after accumulated depreciation from fiscal accounts)

**Please check the end value of the fixed assets as follows:**

= end value 2013.

31 Balance sheet total (see explanatory notes)

<table>
<thead>
<tr>
<th>end of 2013</th>
<th>end of 2012</th>
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</thead>
<tbody>
<tr>
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</table>

### INVENTORIES

32 Own products (finished goods)
33 Work in progress (ALSO on construction projects)
34 Raw and auxiliary materials for production
35 Merchandise (goods purchased for resale)
36 Total inventories on balance sheet (32 thru 35)

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<tbody>
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## BALANCE SHEET

All amounts in thousands of guilders

### NOTES TO THE TANGIBLE FIXED ASSETS

*Use the depreciation schedule to answer the following questions*

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</tr>
<tr>
<td>44 Total investments/disposals (37 thru 43)</td>
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<td></td>
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<tr>
<td>45 Which part of the investments was produced or</td>
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<tr>
<td>installed on own account (see explanatory notes)</td>
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<tr>
<td>46 of which: wages and salaries of own personnel</td>
<td></td>
<td></td>
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<tr>
<td>47 of which: overhead/general costs</td>
<td></td>
<td></td>
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Experience has shown that the filling out of the part on investments and disposals poses many problems.
You can prevent many questions from the side of STAT by adding to your survey form a copy of the note
to the balance sheet in which the movement of the fixed assets is shown.
Also a copy of the specification of personnel expenses is highly appreciated.
EXPLANATORY NOTES:

A company is the smallest unit with its own balance sheet and profit and loss account. In terms of the National Accounts a company consists of one or more establishments on the same island. For this purpose foreign branches and branches on the other islands of the former Netherlands Antilles are considered third parties.

1. The main activity is the activity which generates the largest revenue, or in which the largest number of employees is engaged. The first criterion is preferred. The main activity will be given a code by STAT.

4. Includes all full-time paid personnel personnel on the payroll (loonstalen) of the months under study. Part-time workers on the payroll should be mentioned in question 5.

5. Part-time workers on the payroll (loonstalen) should be mentioned here. Part-time personnel are all personnel working less than 25 hours a week.

7. Non-paid personnel: proprietors and family members working in the company who are not on the payroll. These don’t include casual laborers cleaning the office or the garden, etc.

8. The average number of personnel preferably should be calculated as the average over the 12 months of the financial year. Non-paid personnel should be included in this average.

16. Mention only the depreciation on tangible fixed assets, not the depreciation on goodwill for example.

17. Only basic salaries of the company's personnel should be included. Payments to third parties (contractors, employment agencies, etc.) should be included in question 19g (other operational costs). Income of owners should only be included if it is on the payroll. Deduct the sickness benefits which have been received from the social and health insurances (SZV).

Do not include wage costs pertaining to investments on own account. These should be stated at question 4.6.

Other personnel expenses cover overtime pay, staff bonuses, gratuities, dearness and holiday allowances, value of wages in kind (free lodging, free meals, transportation), social events and commissions to own sales staff. Distribution of profits to directors and other personnel should also be mentioned here. Expenses for training and professional working clothes are not personnel expenses, these expenses fall under other operational costs (question 19g).

18. Social security contributions include the employers part of premiums paid to the SZV (AOV/AMV and sickness insurance), and other private insurances paid on behalf of the personnel (e.g. pension premiums and private sickness insurances). Include severance payments (cessantia) if these were paid out directly to the employee.

19. Other operational costs include all other non-durable goods and services purchased from third parties, with the exception of donations to provisions (p.e. dubious debtors) or other extraordinary expenses, like difference in prices etc. Extraordinary, non operational costs, should be filled out at question 23.

A breakdown is asked in 19a to 19g in order to be able to further analyze.
ANNUAL REPORT QUESTIONNAIRE 2013

COMPANY INFORMATION

Name Company: ____________________________

Doing Business As (DBA): ____________________________

Company contact person: ____________________________

Telephone: ______________________  Fax: _________________

Email: ____________________________

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INDUSTRY: 49100-53200  TRANSPORT AND STORAGE
GENERAL QUESTIONS

1 Main activity: ____________________________

2 The fiscal year of this company ran from _______ through _______ 2013
   (If the fiscal year did not coincide with the calendar year, please supply data for the years ending in 2013)

3 Was the company active for the whole fiscal year 2013 (not counting vacations)? Yes [ ] No [ ]

PERSONNEL

4 Number of full-time paid personnel (on the payroll)  

5 Number of part-time (working less than 25 hours a week) paid personnel (on the payroll)  

6 Total number of paid personnel on payroll (full-timers plus part-timers)

7 Number of non-paid personnel (owner or members of the family not on the payroll)

8 Average number of personnel (paid plus non-paid) in 2013

PROFIT AND LOSS ACCOUNT 2013

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<tr>
<td></td>
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<tr>
<td>9 Revenue from services rendered/ storage facilities</td>
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<tr>
<td>10 Other revenue received</td>
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<tr>
<td>11 Total receipts (9 plus 10)</td>
</tr>
<tr>
<td>12 Cost of sales (only if applicable; excluding costs of personnel; see explanatory notes)</td>
</tr>
<tr>
<td>13 Gross profit (11 minus 12)</td>
</tr>
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PROFIT AND LOSS ACCOUNT (CONT.)

All amounts in thousands of guilders

EXTRAORDINARY INCOME AND EXPENSES

20 Other extraordinary income
21 Other extraordinary expense
22 Total extraordinary income/expense (20 minus 21) (+/-) →
23 Book profit on sales of the company's capital goods
24 Book loss on sales of the company's capital goods
25 Total book loss/profit on sales on capital goods (23 minus 24) (+/-) → +
26 Total other income/expenses (22 plus 25) (+/-)
27 Profit/loss before taxes (19 plus 26)

The following questions are only applicable for NV's or BV's:

2013
28 Profit tax (NV's or BV's only)
29 Retained profits over the fiscal year
30 Dividend to be paid over
31 Dividend benefits/investment income to be received
32 Turnover tax paid

BALANCE SHEET

end of 2013 end of 2012
33 Tangible fixed assets
(book value after accumulated depreciation from fiscal accounts)

Please check the end value of the fixed assets as follows:
34 Balance sheet total (see explanatory notes)

INVENTORIES

35 Own products (finished goods)
36 Work in progress (ALSO on construction projects)
37 Raw and auxiliary materials for production
38 Merchandise (goods purchased for resale)
39 Total inventories on balance sheet (35 thru 38)
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<td>43 Transportation equipment</td>
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<td>47 Total investments/disposals (40 thru 46)</td>
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Experience has shown that the filling out of the part on investments and disposals poses many problems.
You can prevent many questions from the side of STAT by adding to your survey form a copy of the note
to the balance sheet in which the movement of the fixed assets is shown.
Also a copy of the specification of personnel expenses is highly appreciated.
EXPLANATORY NOTES:

A company is the smallest unit with its own balance sheet and profit and loss account. In terms of the National Accounts a company consists of one or more establishments on the same island. For this purpose foreign branches and branches on the other islands of the former Netherlands Antilles are considered third parties.

1. The main activity is the activity which generates the largest revenue, or in which the largest number of employees is engaged. The first criterion is preferred. The main activity will be given a code by STAT.

4. Includes all full-time paid personnel personnel on the payroll (loonstaten) of the months under study. Part-time workers on the payroll should be mentioned in question 5.

5. Part-time workers on the payroll (loonstaten) should be mentioned here. Part-time personnel are all personnel working less than 25 hours a week.

7. Non-paid personnel: proprietors and family members working in the company who are not on the payroll. These don’t include casual laborers cleaning the office or the garden, etc.

8. The average number of personnel preferably should be calculated as the average over the 12 months of the financial year. Non-paid personnel should be included in this average.

16. Mention only the depreciation on tangible fixed assets, not the depreciation on goodwill for example.

17. Only basic salaries of the company’s personnel should be included. Payments to third parties (contractors, employment agencies, etc.) should be included in question 19g (other operational costs). Income of owners should only be included if it is on the payroll. Deduct the sickness benefits which have been received from the social and health insurances (SZV).
Do not include wage costs pertaining to investments on own account. These should be stated at question 46.
Other personnel expenses cover overtime pay, staff bonuses, gratuities, dearness and holiday allowances, value of wages in kind (free lodging, free meals, transportation), social events and commissions to own sales staff. Distribution of profits to directors and other personnel should also be mentioned here. Expenses for training and professional working clothes are not personnel expenses, these expenses fall under other operational costs (question 19g).

18. Social security contributions include the employers part of premiums paid to the SZV (AOV/AWW and sickness insurance), and other private insurances paid on behalf of the personnel (e.g. pension premiums and private sickness insurances). Include severance payments (cessantia) if these were paid out directly to the employee.

19. Other operational costs include all other non-durable goods and services purchased from third parties, with the exception of donations to provisions (p.e. dubious debtors) or other extraordinary expenses, like difference in prices etc. Extraordinary, non operational costs, should be filled out at question 23.
A breakdown is asked in 19a to 19g in order to be able to further analyze
the data, especially the operating result in comparison with previous years. Transportation costs include fuel, lease of company cars. Marketing costs concerns all advertising and publicity costs. Professional services include notary, legal services, and accountancy.

22 & 23 Other extraordinary income and expenses include costs such as damages, donations to or release of provisions and such-like.

25 & 26 Look at the notes to questions 37 through 43, concerning the disposals, for the amount that needs to be filled in at this question.

31 Total assets on the balance sheet are the combined possessions on the balance date.

32 to 35 State inventories "net"; after provisions for unmarketable inventories.

Use the depreciation schedule to answer the questions about investments and disposals

37 to 43 Investments in tangible fixed assets include the purchase value of all durable means of production (capital goods) purchased during the financial year. Durable means of production are goods which have an expected life of more than 1 year. Capital goods that are leased by way of an operational lease should not be included here. Investments should also include the cost of installations, architect costs, notary and other transfer costs, cost of permanent fixture in buildings, as well as expenses for capital repairs.
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Do not include: investments in foreign branches or other islands of the former Netherlands Antilles, take-over of existing firms which will continue their operations unchanged, and investments in intangible assets like goodwill, copyright and patents, also no portfolio investments.

38 Other construction and groundwork includes non-commercial buildings, such as dwellings association buildings, sports facilities, construction of parking lots and asphaltling.

39 This refers to land improvements only (inclusive cost of ownership transfer)

In the column for Disposals the total proceeds (sales value) from sales of tangible fixed assets that were in use by the company should be stated. Differences between proceeds of the sale and book value of the capital goods sold should be in question 27.

45 Investments produced or installed on own account include the manufacturing, construction and/or installation of fixed assets (buildings, machinery, installations, etc.) for the company's use (not for sales purposes). In this case, all goods and services obtained from third parties should be deducted. The remaining part of the investments on own account consists of two parts: labour costs of own personnel and overhead costs. This subdivision should be given at the questions 46 and 47.
ADDITIONAL QUESTIONS

51 Does this company have an off-shore permit?  
(a company with an off-shore permit is not allowed to sell goods and services in the former Netherlands Antilles)

Yes  [ ]  No  [ ]

52 Legal organisation  
[ ] 1 N.V. (see question 53)  [ ] 6 V.O.F.  
[ ] 2 B.V. (see question 53)  [ ] 7 Public Corporation  
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(with or without personnel)  
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53 What percentage of your (company's) assets is owned by a foreign company? Please specify your answer with the percentage and the country of establishment of the foreign company

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Yes  [ ]  No  [ ]  Email address: ____________________________

Contact information for the person filling out this questionnaire

Name ____________________________
Tel. ____________________________
Email ____________________________

If filled in by accountants office please specify:
Name office ____________________________
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Transportation costs include fuel, lease of company cars (freight is included in question 12)
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Total assets on the balance sheet are the combined possessions on the balance date.

State inventories "net"; after provisions for unmarketable inventories.
Construction companies should also report work in progress at question 36.

Use the depreciation schedule to answer the questions about investments and disposals.

Investments in tangible fixed assets include the purchase value of all durable means of production (capital goods) purchased during the financial year. Durable means of production are goods which have an expected life of more than 1 year. Capital goods that are leased by way of an operational lease should not be included here.
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Purpose of this question is to get an insight at the level at which local companies are owned by foreign companies.
ANNUAL REPORT QUESTIONNAIRE 2013

COMPANY INFORMATION

Name Company: __________________________
Doing Business As (DBA): __________________________
Company contact person: __________________________
Telephone: __________________ Fax: __________________
Email: __________________

IMPORTANT NOTICE

In accordance with the Statistics Ordinance AB 2013, GT no. 450, the survey will be conducted entirely confidentially and your participation is obligatory.

IMPORTANT: The following questionnaire should be completed in conjunction with the supporting explanatory notes on pages 5-7

INDUSTRY: 45100-47999 WHOLESALE & RETAIL
GENERAL QUESTIONS

1 Main activity:

2 The fiscal year of this company ran from ___________ through ___________ 2013
   (If the fiscal year did not coincide with the calendar year, please supply data for the years ending in 2013)

3 Was the company active for the whole fiscal year 2013 (not counting vacations)?
   Yes [ ] No [ ]

PERSONNEL

4 Number of full-time paid personnel (on the payroll)

5 Number of part-time (working less than 25 hours a week) paid personnel (on the payroll)

6 Total number of paid personnel on payroll (full-timers plus part-timers)

7 Number of non-paid personnel (owner or members of the family not on the payroll)

8 Average number of personnel (paid plus non-paid) in 2013

PROFIT AND LOSS ACCOUNT 2013

INCOME

9 Revenue from sales of goods

10 Other revenue received

11 Total receipts (9 plus 10)

12 Cost of sales (excluding costs of personnel; see explanatory notes)

13 Gross profit (11 minus 12)

COSTS

14 Depreciation on tangible fixed assets

15 Gross wages and salaries (own personnel only) and other personnel costs

16 Social security contributions by employer

17 Other operational costs (excluding profit tax and turnover tax)

17a - Rent

17b - Utilities

17c - Telephone/fax/internet:

17d - Costs of transportation

17e - Marketing costs

17f - Professional services

17g - Other operational costs

18 Total costs (14 through 17)

19 Net income from normal operations before taxes (13 minus 18)
### EXTRAORDINARY INCOME AND EXPENSES

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Other extraordinary income</td>
<td></td>
</tr>
<tr>
<td>21 Other extraordinary expense</td>
<td></td>
</tr>
<tr>
<td>22 Total extraordinary income/expense (20 minus 21) (+/-)</td>
<td></td>
</tr>
<tr>
<td>23 Book profit on sales of the company's capital goods</td>
<td></td>
</tr>
<tr>
<td>24 Book loss on sales of the company's capital goods</td>
<td></td>
</tr>
<tr>
<td>25 Total book loss/profit on sales on capital goods (23 minus 24) (+/-)</td>
<td></td>
</tr>
<tr>
<td>26 Total other income/expenses (22 plus 25) ( +/-)</td>
<td></td>
</tr>
<tr>
<td>27 Profit/loss before taxes (19 plus 26)</td>
<td></td>
</tr>
</tbody>
</table>

### The following questions are only applicable for NV's or BV's

<table>
<thead>
<tr>
<th>Question</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>28 Profit tax (NV's or BV's only)</td>
<td></td>
</tr>
<tr>
<td>29 Retained profits over the fiscal year</td>
<td></td>
</tr>
<tr>
<td>30 Dividend to be paid over</td>
<td></td>
</tr>
<tr>
<td>31 Dividend benefits/investment income to be received</td>
<td></td>
</tr>
<tr>
<td>32 Turnover tax paid</td>
<td></td>
</tr>
</tbody>
</table>

### BALANCE SHEET

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount 2013</th>
<th>Amount 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>33 Tangible fixed assets (book value after accumulated depreciation from fiscal accounts)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please check the end value of the fixed assets as follows:


<table>
<thead>
<tr>
<th>Item</th>
<th>Amount 2013</th>
<th>Amount 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>34 Balance sheet total (see explanatory notes)</td>
<td></td>
<td></td>
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</table>

### INVENTORIES

<table>
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<tr>
<th>Item</th>
<th>Amount 2013</th>
<th>Amount 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>35 Own products (finished goods)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36 Work in progress (ALSO on construction projects)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>37 Raw and auxiliary materials for production</td>
<td></td>
<td></td>
</tr>
<tr>
<td>38 Merchandise (goods purchased for resale)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>39 Total inventories on balance sheet (35 thru 38)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments in/disposals of tangible fixed assets:</td>
<td>Investments 2013</td>
<td>Disposals (proceeds, not bookvalue!) 2013</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>40 Buildings (including lots)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>41 Other construction and groundwork</td>
<td></td>
<td></td>
</tr>
<tr>
<td>42 Land and sites (unbuilt on)</td>
<td></td>
<td></td>
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<td>48 Which part of the investments was produced or</td>
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<td></td>
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<tr>
<td>installed on own account (see explanatory notes)</td>
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<td></td>
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<tr>
<td>49 of which: wages and salaries of own personnel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 of which: overhead/general costs</td>
<td></td>
<td></td>
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