Afkondigingsblad
Van Sint Maarten

Jaargang 2020
No. 43

Verbeterblad

In de Regeling van de Ministers van Toerisme, Economische Zaken, Verkeer en Telecommunicatie en van Volksgezondheid, Sociale Ontwikkeling en Arbeid houdende hygiëne maatregelen ter bescherming van de publieke gezondheid bij deelname aan het economische verkeer in verband met de bestrijding van COVID-19 (Regeling maatregelen economisch verkeer COVID-19) bekend gemaakt in AB 2020, no. 43 zijn abusievelijk niet alle richtlijnen die vallen onder bijlage A opgenomen. Dit wordt bij dit Verbeterblad gecorrigeerd.

Bijlage A in dit Verbeterblad is de correcte bijlage A behorende bij de Regeling maatregelen economisch verkeer COVID-19 (AB 2020, no. 43).

Uitgegeven de tiende augustus 2020
De Minister van Algemene Zaken
Namens deze,
Hoofd Afdeling Juridische Zaken & Wetgeving

1 Verbeterblad in verband met het toevoegen van de correcte bijlage A.
COVID-19 Guidelines for Supermarkets, Mini Markets and Outlets

May 15, 2020
Introduction

The spread of the COVID-19 disease had impacted almost all businesses. The Inspectorate VSA(IVSA) is committed to protect the health and safety of the people of St. Maarten in these unprecedented times.

The purpose of these guidelines is to encourage business owners to be self-regulatory in order to mitigate the spread of this disease and to ensure that people can be in a safe environment. It is also prudent for the business community to focus on preventing a new lock down which would add to the already financially disastrous effect of the previous one.

The business community, employers and employees are therefore encouraged to adhere to these guidelines. Business owners need to appoint someone in the company to supervise adherence to these guidelines. Business owners are obliged to behave as good employers. Therefore, it’s essential for business owners to cooperate through full adherence with these detailed guidelines to maintain a healthy staff, have a good reputation in the community and to remain in business during and after the COVID-19 pandemic. This guideline will be kept up to date as resources and information change.
Guidelines

Entrance and traffic
- All customers and staff including management and security should sanitize hands by spraying hands with minimum 70% alcohol prior to entering the building.
- A maximum capacity for any operation should not exceed five (5) square meters per person including staff.
- All doors to entrance should remain open if not automatic.
- Persons must be encouraged via signs to maintain a safe distance from each other. Where possible staff a/o security should encourage and enforce this inside the business.
- Railings and counters should be wiped, sprayed or sanitized minimally every 30 minutes.

Staff and customer interactions
- Staff must also adhere to social distancing when possible.
- Staff should report any illness or symptoms to management and should not be allowed to work in that case.
- Staff observing any customers coughing or sneezing should report this to security or management immediately.
- Staff should report any dangerous or unsafe behavior of any person (staff or customer).

Staff-to-Staff interaction
- Social distancing is also required to be followed amongst coworkers.
- Staff should remove uniform and follow handwashing guidelines prior to lunch break.
- Ideally staff should change uniform shirt or blouse every 4 hours when in constant contact with customers i.e.; cashiers, stockers.
- When gloves are being used management/supervisors should ensure that they are changed when indicated and that proper handwashing procedures are followed.

Cashier area
- All cashiers should practice sanitizing their area prior to shift and minimally every 30 minutes, ideally after every interaction.
- When handling cash, cashiers should avoid physical contact with the other person.
- Ensure a quick and speedy process as to minimize interaction with customer.
- Limit personal interactions.
- Cashiers should wash hands every 30 minutes.
- Cash screen/keys/pan and swipe machines must be sanitized (wiped or sprayed) after each use.

Aisles
- All aisles should be clear and free of boxes as to prevent easy flow of traffic and prevent bottlenecks where persons need to be in close proximity.
- Every hour shelves and displayed products should be dusted (sprayed with Lysol or a similar agent).
- All doors / drawers that require human touch should be sanitized minimally every 30 minutes.
- Prior to opening and closing all aisles and products displayed should be dusted (sprayed).
**Coolers and Freezers**
- All doors and handles to coolers and freezers must be sanitized every 30 minutes.
- Open display coolers sides need to be sanitized every 30 minutes.

**Fresh Produce**
- Displayed fresh products area should have signs asking customers to shop visually and not to touch produce and return to shelf.
- Maintain sanitization and cleanliness.
- Limit stock displayed to a minimum.

**Scheduling**
- All none essential staff should not be allowed to work and staff with underlying health issues should be in self-isolation.
- Schedules should be structured by way of shifts and groups e.g. group A works shift A whereby the physical interaction between groups and shifts is restricted as much as possible.

**Personal Hygiene**
- Handwashing stations should be positioned in such a way that there is always one within 10 meters of staff.
- All handwashing stations should contain running water under pressure.
- Handwashing station should contain soap, disposable paper towel and hand sanitizer.
- Staff are required to wash their hands every hour when not in direct contact with customer and every 30 minutes when in contact with customers.
- All staff is required to start shift in clean washed clothing.
- All staff should be instructed to take at minimum two showers a day, prior to and after every shift.
- Staff is forbidden to use cell phones during shift.
- Staff is forbidden to smoke during shift.
- Jewelry should not be worn during shift (under present conditions)
- All personal items staff (i.e. cell phones, bags, purses etc.) should be stored in safe location not readily accessible to

**Equipment**
- All public access equipment needs to be sanitized every hour.
- Self-service items such as juicers and coffee stations should not be offered and equipment cleaned, sanitized and covered.
- All in use equipment should be sanitized as per operating procedure.
- Air conditioning filters and vents need to be cleaned and sanitized as per operating procedure.

**Shopping Carts and baskets**
- All carts and baskets are required to be washed daily prior to opening.
- All carts and baskets need to be sanitized every 30 minutes by means of wiping the handles and dusting (spraying) the interior
- Sanitizer wipes should be made available to customers and packer staff.

**Transportation and staff**
- All vehicles used by staff should contain sanitation wipes.
- All door handles are to be sanitized as used.
- All contact surfaces (the steering wheel, shifter emergency brake, seat belt buckle, window handle or buttons & radio knob) should be wiped prior and after use.
- Staff should refrain from using public transportation (buses).

**Safety equipment use**
- Proper use of gloves is essential and requires more focus from management and supervisor.
- The proper facemasks are to be used when handling ready to eat food.
- Gloves and proper procedures are to be used when preparing ready to eat foods.

**Sanitation**
- All public areas of any given operation are to be washed and cleaned daily prior to opening. This includes front of entrance area, floors, walls, and receiving area.
- All restrooms are to be cleaned and sanitized every 30 minutes during operating hours.
- All restrooms are to be maintained with paper towel, soap, and hand sanitizer.
- Sanitizing wipes should be made available to customers using restrooms.
COVID-19 Health & Safety Guidelines for Workplaces

May 15, 2020
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1. Introduction

The spread of the COVID-19 disease has impacted almost all businesses within the public and private domain. Considering that matter, the Labor Division of the Inspectorate of Public Health, Social Development and Labor (Inspectorate VSA) has developed guidelines for employers and employees to prevent workplace exposure to COVID-19. Inspectorate VSA is committed to protect the health and safety of St. Maarten workers and workplaces in these unprecedented times.

The purpose of these guidelines is to encourage business owners to be self-regulatory in order to mitigate the spread of this disease so workers can be in a safe working environment. It is also prudent for the business community to focus on preventing a new lock down which would add to the already financially disastrous effect of the previous one.

The business community, employers and employees are therefore encouraged to adhere to these guidelines. Business owners need to appoint someone in the company to supervise adherence to these health and safety guidelines. Business owners are obliged to behave as good employers and are responsible for a healthy and safe workplace. Therefore, it’s essential for business owners to cooperate through full adherence with these detailed guidelines to maintain a healthy staff, have a good reputation in the community and to remain in business during and after the COVID-19 pandemic. This guideline will be kept up to date as resources and information change.
2. **Guidelines for the workplace**

To reduce the transmission of the COVID-19 disease among employees working in offices (i.e., law firms, accounting firms, consulting firms, insurance companies, banks, schools, government offices etc.), necessary steps need to be taken to maintain social distancing, proper hygiene and air ventilation.

**Monitoring employee health**

- Instruct employees with symptoms associated with COVID-19 to report to their supervisors. Instruct sick employees to stay home and to report to their physician.
- If employees are sick at work, send them home immediately. Clean and disinfect surfaces in their workspace. Others at the facility with close contact (i.e., within 6 feet) of the employee during this time should be considered exposed.
- Instruct employees who are well, but know they have been exposed to COVID-19, to notify their supervisor and follow the recommended precautions from the health department.
- Inform fellow employees of their possible exposure to COVID-19 in the workplace, if an employee is confirmed to have COVID-19, while maintaining confidentiality.

**Social distancing**

- Maintain physical space between employees in the workplace to at least six feet or two meters. Maintain physical space between employees and customers to at least six feet or two meters.
- Organize staff into working groups or teams when the safe distance can’t be guaranteed to facilitate reduced interaction between employees.
- Avoid meetings with large groups in the office to ensure social distancing.
• Use spreading measures at entrances, exits and passages with aids such as markings, ribbons or physical barriers, and consider one-way corridors where persons cross each other too often or without sufficient distance.
• Avoid using elevators. If that is not possible, limit the number of people using the elevator simultaneously (e.g. allow only 1 person in a smaller lift), keep your distance and stand back to back.
• Provide one-way traffic or priority rules on narrow stairs where people are not able to maintain a sufficient distance when crossing (e.g. priority for those who go down).
• In cases of time registration organize it in such a way that social distancing is respected, consider alternative way of registering time (e.g. contactless), clean between uses by different workers.
• Respect social distancing, also when entering and leaving the locker/restroom. Create sufficient distance between workstations; if this is not possible, organize the establishment of the workstation so that sufficient distance can be kept, e.g. rearrange or place workplaces in separate spaces, working back to back instead of face to face.
• If it is not possible to keep sufficient distance from others persons: primarily use collective protection equipment such as screens or cubicles, and/or organizational measures, e.g. spreading of working hours and breaks, flexible hours, shift work, adjust order of tasks.
• Use a protective barrier of transparent material such as glass or Plexiglas at cashiers and information boots.

Health and safety in the workplace

• Routinely clean and disinfect all frequently touched surfaces in the office, such as workstations, keyboards, telephones, handrails, and doorknobs.
• Clean and disinfect all shared objects and electronic equipment every time before use.

• Do not let employees share headsets or other objects that are near mouth or nose.
• Avoid using other employees’ phones, pens, desks, and offices.
• Train workers on how to work with and care for personal protective equipment, and to understand its limitations.
• Remove materials that cannot be easily cleaned such as newspapers and flyers, demo and sample items, children’s play area toys, and complimentary food and beverage stations.
• Encourage the use of credit and debit cards. Sanitize payment keypads and touch screens between each transaction.
• If handling cash, wear single-use gloves. Designate specific checkouts for cash use.
• Employees should physically distance themselves when they take breaks together. Stagger breaks and don’t congregate in the canteen or break room, and don’t share food or utensils.

![Image of a restaurant with tables and chairs]

• Provide cleaning products such as hand sanitizers and disposable alcohol-based wipes so that commonly used surfaces can be cleaned and sanitized by employees.
• Encourage employees to wash their hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available.
• Follow the manufacturer’s instructions for use of all cleaning and disinfection products.
• Encourage respiratory etiquette, including covering coughs and sneezes.
• Encourage employees who are coughing, sneezing and having flu like symptoms to stay at home and contact their house doctor. If possible, encourage them to work from home.
• Follow the manufacturer’s instructions for use of all cleaning and disinfection products.
• Employees need to be trained to recognize symptoms early so they can seek appropriate medical care, self-report and exclude themselves from work, minimizing the risk of infecting fellow workers.
- Clean carts and baskets with disinfectant wipes between each customer use or make disinfectant wipes available to customers before they use a cart or basket.
- Use a separate drop-off area for used carts and shopping baskets.

**Air ventilation in the workplace**

- Ensure adequate fresh air ventilation in the workplace. If not, allow employees to open windows or office doors so fresh air can circulate.
- Provide adequate and regular ventilation of the workspaces and social facilities, either by natural ventilation or by mechanical ventilation.
- Ensure good maintenance of ventilation and/or ventilation systems, check if additional measures are necessary in systems where air circulates.
- Do not use individual fans that can spread the virus.

**Guidelines for construction sites and repair shops**

When it comes to construction sites and repair shops (i.e., vehicle repair and maintenance, ship yards) the necessary steps need to be taken to ensure a healthy and safe work environment for employees. To mitigate the spread of COVID-19, construction sites and repair shops need to practice effective social distancing, proper hygiene and air ventilation. The following guidelines can help reduce the risk of exposure to the Corona virus.

**Social distancing**

- Ask everyone to check in. Do not allow people on-site if they are sick or might be sick.
- Advise workers to avoid physical contact with co-workers/contractors/visitors to increase personal space to at least six feet, where possible. Where work trailers are used, all workers should maintain social distancing while inside the trailers.
- Ensure workers wear masks over their nose and mouth to prevent them from possible spreading of the virus (see guidance on facemasks).
- Keep in-person meetings (including toolbox talks and safety meetings) as short as possible, limit the number of workers in attendance, and use social distancing practices.
- Respect social distancing, also when entering and leaving the locker room.
- Control site movement to reduce gathering at scaffolds, hoists, washrooms and other high traffic areas.
• Designate travel paths so workers do not have to pass each other closely (e.g., one set of stairs for up, another for down) or have workers call out before entering a shared space.

Health & Safety on the construction sites and in repair shops:

• Continue to use normal control measures, including personal protective equipment (PPE), necessary to protect workers from other job hazards associated with construction activities.
• Train workers how to properly put on, use/wear, and take off protective clothing and equipment.
• When coughing or sneezing cover mouth and nose with flexed elbow or tissue. Throw any used tissue in a bin or bag immediately and wash your hands thoroughly.
• Promote personal hygiene. If workers do not have immediate access to soap and water for handwashing, provide alcohol-based hand rubs containing at least 60 percent alcohol.
• Clean and disinfect portable jobsite toilets regularly. Hand sanitizer dispensers should be filled regularly (as soon as the container reach half, refill). Frequently-touched items (i.e., door pulls and toilet seats) should disinfected every time before use

• Avoid the sharing of tools or equipment as much as possible if not. If not possible, provide and instruct workers to use alcohol-based wipes to clean tools before and after use. When cleaning tools and equipment, workers should consult manufacturer recommendations for proper cleaning techniques and restrictions.
• Make sure workers on-site have the necessary skills and training to operate equipment, perform first aid, supervise, etc.
• Make sure workers are trained to work safely before replacing the duties of others.
• Sharing of personal protective equipment (PPE) is strictly forbidden as always. Train workers on how to work with and care for PPE, and to understand its limitations.
• Hold verbal orientations to avoid touching papers.
• Encourage workers to report any safety and health concerns.
• Do not spit on-site.
• Remove work clothes and wash them as soon as you get home.

4. Guidance on facemasks

Face masks should be used when working in closed spaces with other persons, or when it is not possible to maintain a safe distance from other people. Such situations may arise not only in the workplace, but also at client’s premises, when carrying out visits or deliveries, or when using public transport.

Face masks should only be considered as a complementary measure and not a replacement for established preventive practices, such as physical distancing, cough and sneeze etiquette, hand hygiene and avoiding face touching.

It is essential that workers use face masks properly so that they are effective and safe.

- It should fit properly, completely covering the face from bridge of nose to chin.
- Clean hands properly before putting the face mask on or taking it off.
- Only touch the cord or elastic at the back of the face mask when removing it, not the front.
- If the face mask is disposable, be sure to do so safely in a proper container.
- If reusable, wash the face mask as soon as possible after use with detergent at 60°C.

Face shields and gloves are only recommended for medical staff closely dealing with confirmed or suspected COVID-19 patients and should be used in addition to wearing a face mask. A face shield is not a replacement for a face mask.

The best way to reduce any risk of infection is good hygiene and avoiding direct or close contact (closer than 6-8 feet or 2 meters) with any (potentially) infected person. Any worker who deals with members of the public from behind a screen should also use a face mask if social distancing is still not fully possible.
COVID-19 Guidelines for Restaurants, Food Vendors and Beach Bars

May 15, 2020
**Introduction**

The Food Safety division of the Inspectorate of Public Health (Food Safety Inspectorate) is responsible for assuring that foods prepared and sold in Sint Maarten are fit and wholesome for human consumption. Food for consumption that is not prepared under hygienic conditions can cause severe gastrointestinal complaints and severe allergic reactions which can lead to death. The food industry is responsible for producing, preparing, serving and selling safe food.

The requirements for storing, selling and serving safe food stems from the “Commodities Ordinance” A.B. 2013 GT no 805 as amended lastly by A.B. 2015 no 9, mostly by articles 8, 13, 16. The Food Safety Inspectorate is responsible for conducting inspections, enforcement and monitoring of food products under this legislation.

Owners and management of restaurants, bars, and food vendors are strongly recommended to draft and work according to an action plan containing procedure of operations for personnel and customers based on the guidelines provided below to be able to re-open safely after the COVID-19 lock down. This is also a good opportunity to finalize and implement the required HACCP control plan.

Should these guidelines not be adhered to, citizens can be inadvertently exposed to an unsafe environment for dining and take out of food due to lack of proper sanitization method, minimal social distancing and unsafe food and hygiene practices.

The purpose of these guidelines is to encourage business owners also to be self-regulatory in order to mitigate the spread of this disease so workers can be in a safe working environment. It is also prudent to focus on preventing a new lock down which would add to the already financially disastrous effect of the previous one.

Indoor and outdoor dining restaurants are considered high risk and must submit a prevention and safety plan prior to opening to taskforce@sintmaartengov.org
Personal hygiene for employees

- Emphasize effective hand hygiene including washing hands for at least 20 seconds, especially after going to the bathroom, before and after eating, after smoking breaks, after receiving goods from suppliers and after blowing your nose, coughing, or sneezing.
- Always wash hands with soap and water. If soap and water are not readily available, then use an alcohol-based hand sanitizer with at least 60% alcohol and avoid working with unwrapped or exposed foods. DO NOT touch food with chemically sanitized hands.
- Avoid touching your eyes, nose, and mouth.
- Wear gloves and face mask while working on the cold prep station.
- Use gloves to avoid direct bare hand contact with ready-to-eat foods.
- Before preparing or eating food, always wash your hands with soap and water for 20 seconds.
- Provide employees with a safe working environment and access to disposable napkins to cough and sneeze in.
- Cover your cough or sneeze with a tissue and walk away from food, then throw the tissue in the trash and wash hands with soap and water before they return to the work station.
- Uniforms need to be changed at least once a day and are not allowed to be worn while traveling to work.
- Servers must wash hands before attending to tables and after serving each table.
- No personal mobile phones are allowed in the kitchen, bar and dining area. If a mobile is used for taking orders this needs to be sanitized frequently.

Monitoring employee health

- Instruct employees with symptoms associated with COVID-19 to stay home and to report to their physician.
- If employees are sick at work, send them home immediately. Clean and disinfect surfaces in their workspace. Others at the facility with close contact (i.e., within 6 feet) of the employee during this time should be considered exposed.
- Instruct employees who are well, but know they have been exposed to COVID-19, to notify their supervisor and follow the recommended precautions from the health department.
- Inform fellow employees of their possible exposure to COVID-19 in the workplace, if an employee is confirmed to have COVID-19, while maintaining confidentiality.
- Implement workplace controls to reduce transmission among employees, such as those described below.
  - Employers - Pre-screen (e.g., take temperature and assess symptoms prior to starting work).
  - Employers - Disinfect and clean work spaces and equipment, and consider more frequent cleaning of high touch surfaces.
  - Employees - Regularly self-monitor (e.g., take temperature and assess symptoms of coronavirus).
  - Employees - Wear a mask or face shield.
  - Employees - Practice social distancing and stay at least 6 feet from other people whenever possible.
Managing operations in a foodservice establishment or retail food store

Continue to follow established food safety protocols and best practices for retail food establishments and important COVID-19 recommendations, including the following:

Cleaning and sanitation

- Thoroughly detail clean and sanitize entire facility especially if it was closed during the shutdown.
- Follow the 4 key steps to food safety: Always — Clean, Separate, Cook, and Chill.
- Wash, rinse, and sanitize food contact surfaces dishware, utensils, food preparation surfaces, and beverage equipment after each use.
- Clean and disinfect tables, chairs, table condiments after each guest.
- Frequently disinfect (every 30 min.) surfaces repeatedly touched by employees or customers such as bar areas, serving counters, door knobs, equipment handles, check-out counters, etc.
- Frequently clean (every hour) and disinfect floors, counters, and other facility access areas using approved disinfectants.
- Disinfect money pin machine after each use.
- Clean and disinfect reusable menus.
- Check rest rooms regularly, clean and sanitize them based on frequency of use.
- Provide touchless hand sanitizers and/or hand washing stations for guests to use before they are seated.
- Prepare and use sanitizers according to label instructions.
- Re-organize / clean walk ins and freezers where applicable.
- Verify that your ware-washing machines are operating at the required wash and rinse temperatures and with the appropriate detergents and sanitizers.
- Remember that hot water can be used in place of chemicals to sanitize equipment and utensils in manual ware-washing machines.

Social distancing

- Help customers maintain good infection control and social distancing by:
  - Discontinuing operations, such as salad bars, buffets, and beverage service stations that require customers to use common utensils or dispensers.
  - Finding ways to encourage spacing between customers while in line for service or check out in accordance with the applicable local requirements.
  - Discouraging customers from bringing pets — except service animals — into stores or waiting areas.
- Re-organize prep/work stations in the kitchen to adhere to the 6-8 feet guideline.
- Dining tables and seating capacity must take into account the 6-8 feet distance and will be reduced depending on the available space.
- No more than 3 persons at one time at counter to pick up food and social distancing to be practiced for those who are waiting to be served.
- Server to service 2-3 tables at once.
- Servers are to wear face mask when in contact with guest.
• Determine ingress and egress to and from bathrooms by using floor markings
• Post signage at entrance stating that social distancing needs to be practiced, hand washing /sanitizing measures are required and that no one with a fever or displaying symptoms of being sick will be allowed to enter
• Design a process that guest stay separated while waiting for seating. Don’t allow then to congregate in the waiting area or at the bar.
• Limit party size at tables to 4 persons.
• Consider a reservation only seating business model to better space dinners and adhere to social distancing regulations.
• Stagger your staff shifts and days.
• Stagger work stations in dining area and kitchen.

Other measures
• Consider using rolled silverware/ prepackaged utensils and avoid table presets.
• Food should not be left/stored in shipping boxes.
• When changing your normal food preparation procedures, service, delivery functions, or making staffing changes, apply procedures that ensure:
  – Cooked foods reach the proper internal temperatures prior to service or cooling.
  – Hot foods are cooled rapidly for later use – check temperatures of foods being cooled in refrigerators or by rapid cooling techniques such as ice baths and cooling wands.
  – The time foods being stored, displayed, or delivered are held in the danger zone (between 41°F and 135°F) is minimized.
  – Proper training for food employees with new or altered duties and that they apply the training according to established procedures.
• If you donate food to food recovery or charitable organizations, check for local guidelines from these entities.

In addition to the above the following services and establishments must adhere to the following:

Food Pickup and Delivery
• Increase the frequency of cleaning and disinfecting of high-touch surfaces such as counter tops and touch pads and within the vehicle, by wiping down surfaces using a regular household cleaning spray or wipe.
  – Make sure to read the label and follow manufacturer’s instructions on use.
• Establish designated pick-up zones for customers to help maintain social distancing.
• Practice social distancing when delivering food, e.g., offering “no touch” deliveries and sending text alerts or calling when deliveries have arrived.
• Conduct an evaluation of your facility to identify and apply operational changes in order to maintain social distancing if offering take-out/carry-out option by maintaining a 6-foot distance from others, when possible.
- Keep hot foods hot and cold foods cold by storing in appropriate transport vessels.
  - Keep cold foods cold by keeping enough coolant materials, e.g., gel packs.
  - Keep hot foods hot by ensuring insulated cases are properly functioning.
- Keep foods separated to avoid cross contamination, e.g., keeping raw foods separated from cooked and ready-to-eat foods.
- Ensure that any wrapping and packaging used for food transport is done so that contamination of the food is prevented.
- Routinely clean and sanitize coolers and insulated bags used to deliver foods.

**Food Vendors**
- Running potable water must be available.
- Clean and sanitize condiments every half hour (30 minutes).
- Clean and sanitize serving area every half hour (30 minutes).

**Beach Bars**
- Running potable water must be available.
- Clean and sanitize tables, beach chairs and table condiments after every use.
- Beach chairs and tables should be 6-8 feet apart.
- Not more than 3 persons at a time to pick up food.
COVID-19 Guidelines for Daycare Centers and Early Stimulation

May 14, 2020
Introduction

This guideline relates to safety and hygiene when in contact with children, their parents and employees. Taking these additional precautions to ensure the safety of the children in your care, as well as your staff.

This protocol forms the framework for childcare organizations, within which they can elaborate on the measures and actions in a "location-specific protocol", further specify them and communicate them to parents (and, if possible, children).

The communication to parents (and children) about the guidelines to ensure safety and hygiene in childcare should be shared via email and parent app.
Cleaning and Sanitation

How to clean and disinfect:
• Wear disposable gloves to clean and disinfect.
• Clean surfaces with soap and water then disinfect.
• High touched surfaces clean more frequent (tables doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.)

Disinfect
• Use household disinfectant by following the instructions on the label to ensure safe and effective use of the product.
• Diluted household bleach solutions may also be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation.
  – To make a bleach solution, mix:
    • 5 tablespoons (1/3rd cup) bleach per gallon of water (4 liter) OR
    • 4 teaspoon bleach per quart of water
• Bleach solutions will be effective for disinfection up to 24 hours
• Alcohol solutions with at least 70% alcohol may also be used

Soft surfaces
• For soft surfaces such as carpeted floor, rugs, drapes, remove visible contamination if present and clean.
• Clean the surface using soap and water or with cleaners appropriate for use on these surfaces.
• Launder items if possible, according to the manufacturer's instruction. Use the warmest appropriate water setting and dry items completely.
• Vacuum as usual

Hard surfaces
• Wear disposable gloves when cleaning and disinfecting surfaces.
• Gloves should be discarded after each cleaning.
• If reusable gloves are used, those gloves should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be used for other purposes.
• Clean hands immediately after gloves are removed.

Electronics
For electronics such as tablets, remote controls, touch screens, keyboards, and ATM machines.
• Consider putting a wipe able cover on electronics.
• Follow manufacturer's instruction for cleaning and disinfecting. If no guidance, use alcohol-based wipes or spray containing at least 70% alcohol. Dry surface thoroughly.

Laundry
For clothes, linens and other items
• Launder items according to manufacturer’s instructions. Use the warmest appropriate water setting and dry items completely.
• Wear disposable gloves when handling dirty laundry
• Do not shake dirty laundry
• Clean and disinfect clothes hampers according to guidance above for surfaces.
• Remove gloves, and wash hands right away.
Cleaning and disinfecting outdoor areas
- Outdoor areas generally require normal routine cleaning and do not require disinfection
- Maintain existing cleaning and hygiene practices for outdoor areas.

Dropping off and the collection time the children's, and the parents
- Organize the bringing and collecting moments of children in such a way that it is possible to have 2 meters between adults. Have children brought by one adult, so without extra adults or children who do not use childcare there.
- Pick-up and drop-off times are short. Information about a child can be provided, for example, by digital means or by telephone, in order not to have to discuss this extensively during delivery and collection.
- Limit contact between children from different groups, between children and parents and possible between parents among themselves as much as possible.
- Organize pick-up and drop-off time of the children at different times
- Bringing children and / or maximum number of parents in stages to enter the gates
- The drawing of lines (or other demarcation) behind which parents have to wait.
- Also consider how to transfer can take place of the (young) child from the parent to the teacher with due observance of the 2-meter distance.
- E.g. have the parent put the child to sit down in a Maxi-Cosi, in a bouncer or on a play mat and to stand back so that the teacher can pick up the child. Above all, guarantee the emotional safety of all the children. Pick up older children on the playground, with the necessary supervision.

During the hours in day care
- It is not necessary to keep a distance of 2 meters between staff and children.
- Limit contact between children from different groups.
- Make sure that the (inside and outside) room where the care is taking place allows adults to keep 2-meters distance away from each other.

General guideline security risks
New guideline is the starting point, adapted for the childcare setting. Specifically, the following measures are in effect:
- It is not necessary to keep a distance of 2 meters between children
- Always keep a distance of 2 meters between staff members.
- Always keep a distance of 2 meters between parents.
- Person in charge of the facility must report to the CPS (Collective Prevention Services) if they have any case (with corona disease) on location.

Please note:
Discuss these guidelines with parents
- When entering ask if children have complaints and if they do, they have to go home.
- When in doubt, go home.
- If complaints develop during the day, then the child must go home.
Physical contact:
• Adults keep 2 meters apart.
• Everyone washes his / her hands frequently and with water and soap in accordance with the guideline for at least 20 sec.
• Do not shake hands.
• Coughing / sneezing in the elbow.
• Do not touch your face.

Personal Hygiene measures
• Person in charge of the facility must ensure that the general hygiene regulations be observed as much as possible

Think about:
• At every location and in every group (if possible) should have liquid soap and paper towels

• Clean the materials that staff and children use extra often and the places that are often touched (hotspots).

• Hold one or more members of staff responsible for the implementation of these hygiene measures.

Important hygiene standards
• Social distancing (specifically, staying 6 feet away from others when you must go into a shared space)
• Frequently washing hands or use alcohol-based (at least 60% alcohol) hand sanitizer when soap and water are not available
• Wearing cloth face coverings
• Avoiding touching eyes, nose, and mouth
• Staying home when sick
• Cleaning and disinfecting frequently touched objects and surfaces
• It’s important to continue to follow guidance for reopening this will help you change your plan when situations are updated
COVID – 19 Guidelines

BEACH VENDORS & BEACH GOERS

May 20, 2020
GUIDELINES FOR BEACH VENDORS

1. Vending operators must practice the following preventative measures while conducting economic activities on our local beaches:
   a. Protective facial coverings such as a mask or cloth must be worn, when interacting with clients.
   b. All beach chairs should be spaced 2 meters apart. Individual beach goers making use of the chairs, are required to maintain the two (2) meter distance between the sets of beach chairs, unless part of the same household.
   c. Vending operators must conduct their beach activities within the square meters allotted to them in their license, with the understanding that given the new protocols, they will have to place less beach chairs within the designated lot.
   d. All equipment must be sanitized before and after use. This includes:
      i. On shore equipment such as tables, chairs, umbrellas etc.;
      ii. In water equipment, such as snorkel equipment, buggy boards, jet skis, paddle boards etc.
      Such equipment may not be shared with individuals outside of their immediate household, unless it has been cleaned and disinfected between users.

2. Vendors and helpers showing any flu like symptoms, coughing etc. should not be allowed to come in for work.

3. Customers showing flu like symptoms should be prohibited from renting beach and water equipment.

4. Vendors and Helpers must practice wash or sanitize their hands regularly, in particular, before and after every interaction with a client.

5. Vending operators must provide and maintain hand hygiene stations on site, as follows:
   i. For handwashing: soap, running warm water, and disposable paper towels, to the extent that such facilities exist.
   ii. For sanitizer: an alcohol-based hand sanitizer containing at least 60% alcohol for areas where handwashing facilities may not be available or practical.

6. Vending operators should develop an operational plan that includes applicable instructions, training, signage, and a consistent means to provide helpers and beach goers with information.
GUIDELINES FOR BEACH GOERS

1. At all times beach goers are to practice Social Distancing to minimize the spread of COVID-19.

2. Protective facial covering such as a mask or cloth must be used when 2 meters of social distance cannot be maintained, unless individuals are from the same household.

3. Properly store and, when necessary, discard personal protective equipment.

4. Inform people with flu-like symptoms to contact their family doctor. In case they do not have a family doctor, CPS should be called at 914.

5. Follow hand hygiene and cleaning guidelines as published on the Government website.

6. Beach goers must ensure that a distance of at least 2 meters is maintained at all times, unless they are members of the same household.
   - or unless safety of the core activity requires a shorter distance (e.g. lifting heavy equipment, in which case proper face coverings must be worn.
   - or providing emergency assistance to a beachgoer.

7. Family picnics/gatherings of more than 5 persons are not allowed on the beaches.

8. Sunbathing and lounging on beach chairs and towels are allowed, if 2 meters of distance is maintained between users not from the same household.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced.

The virus can be contracted by droplets of an infected person by:

1. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

2. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.
Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers. Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR CASINOS

May 20, 2020
SECURITY & ENTRANCE:

1. Display a notice at the entrance with the ‘house rules’, explaining what is expected of the customers (for example: do not enter if you have flu-like symptoms/keep 2 meter social distance/protect yourself and others/wash hands with water and soap or sanitize regularly, etc.).
2. Security personal should ensure that the social distancing guidelines are followed and adhered to.
3. Security personal should ensure that customers are wearing face masks. Security staff should ask customers to briefly lower their masks upon entry for age and identification purposes.
4. Customers should be asked to use hand sanitizers located at the entrance of the casino before engaging in slots play.
5. Security personnel should ensure that only the allowed number of customers is permitted inside the casino, through communication with internal security.
6. Doors should remain open or have automatic opening technology to prevent frequent touching of door knobs.

EMPLOYEE SAFETY:

1. If necessary, employers should arrange COVID-19 training from the Ministry of VSA, which provides an overview of COVID-19 mitigation protocols, including proper use and disposal of personal protective equipment (PPE), and recognition of COVID-19 symptoms. An email should be sent to taskforce@sintmaartengov.org to schedule the training.
2. All Casino staff and employees should be wearing face masks.
3. All Casino staff and employees should be advised to wash and disinfect their hands after every interaction with a customer.
4. At each employee entrance, the casino should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
5. Any staff member showing any flu like symptoms, coughing etc. should not be allowed to come in for work.
6. Break schedules and employee starting/ending times should be staggered to the extent possible to avoid congregation of individuals in back-of-house areas.
7. Employees with high touch public contact should be provided frequent breaks to wash and/or sanitize their hands to reduce the risk of surface transmission (e.g. table and security).
8. All other employees should be encouraged to wash their hands at frequent set intervals in accordance with CDC guidelines.

GENERAL:

1. Sanitizing stations should be placed throughout the casino to encourage frequent sanitizing of hands.
2. Frequently touched services and customer service areas should be cleaned and disinfected on a regular basis.
3. Customers coughing and or showing any flu like symptoms should be asked, as a safety measure to other patrons and staff, to leave the casino. It should also be recommended to see their physician as soon as possible.
4. Adequate levels of soap should be available in the bathrooms through the dispensing machines.

SLOT MACHINES:
1. Casinos should promote social distancing between slot machines by removing chairs from and disabling certain slot machines to create 2 meter distance between operating machines.
2. Slot machine should be frequently wiped with a disinfectant solution when not in use.
3. Players at slot machines should wear face masks.
4. Sanitizing wipes/agents should be available for players to clean a slot machine before play.
5. Customers should not be allowed to congregate in groups on the gaming floor.

CASHIER:
1. Hand sanitizing stations should be placed at cashiers (for employees and customers).
2. Marked lines should be allocated at the cashiering area to ensure that the social distancing measures of 2 meters are followed and adhered to.
3. Cashiering staff are behind protective glass, and should sanitize hands after each transaction.

BAR SERVICE:
1. Drinks should be served using proper coverings on glasses and cups.
2. Glasses and porcelain should be washed properly after every use.
3. Wipes and sanitizers should be placed at bars and beverage stations.
4. Bars and beverage stations should be cleaned and disinfected at all times.
5. Bar stools should be spaced 2 meters apart.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced. The virus can be contracted by droplets of an infected person by:
3. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

4. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more
of a liability than an asset. Face masks need to cover both mouth and nose. Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers. Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR CHURCHES AND RELIGIOUS GATHERINGS (incl. Weddings & Funerals)

May 20, 2020
GENERAL:
1. Establish visible signs, notices encouraging members to observe protocols and practices to prevent the spread of COVID-19.
2. All persons gathering for the services/meetings should sanitize their hands with a sanitizer prior to entering the building.
3. Monitor the members on flu-like symptoms and if they do display such symptoms, request them to return home and contact their family doctor or, if not available, contact CPS at 914.
4. A hand sanitizer station must be set up close to the door for people entering and leaving the building.
5. Markers must be used on benches and chairs placed no less than 2 x 2 meter in every direction.
6. Social distancing should be maintained at all times.
7. Avoid the use of air conditioning or AC units, keep all windows and doors open during the service if possible.
8. Continuously remind members of the congregation / gathering, of the hygiene, sanitization and social distance rules to be followed before, during and at the end of service.
9. Modify specific religious rituals, and services, to avoid touching, shaking hands, holding hands (i.e. during prayer), hugging, or kissing.

SEATING:
1. Each worship service/ gathering should ensure that members are seated 2x2 meters away from each other. Where this is not possible, the worship gathering, should consider continuing virtual worship services. Ensure that all persons entering the building wear masks for the duration of the gathering. When addressing the gathering, the speaker may remove their mask observing a physical distance of at least 12 ft / 4 meters from the congregation.
2. Ensure that members with underlying health conditions, children under 12 years old, pregnant and nursing women, adults over 70 years old, individuals with disabilities, and those that might not be able to wear a mask for the duration of the service / gathering, remain at home until further notice. Worship services / meetings, should continue to be made available virtually for the vulnerable members of the congregation.

SANITIZATION:
1. Sanitize the building before each service/ meeting. Frequently touched areas must be carefully sanitized before, during and after each service/ meeting all cleaning products must be used according to their accompanying directions.
2. Make sure that the microphones and podiums are cleaned and sanitized before and after each service/ meeting.
3. All restrooms are to be cleaned and sanitized regularly throughout the scheduled service/ meeting.
4. For each service/ meeting, appropriate facilities and adequate supplies not limited to, but including hand-washing facilities, running water, soap, paper towels, hand sanitizer and disinfectant must be provided.

OFFERINGS:
1. Modify the method for collecting regular financial contributions – use a stationary collection box, the mail, or electronic methods – instead of passing a collection tray.
2. When using stationary collection boxes for offerings ensure a distance of 2 meters or 6 ft is maintained between those who are going to the box. Also ensure that a sanitizing station is placed next to the box and instruct those who deposited funds to sanitize their hands immediately thereafter.

3. Ensure that proper Hygiene and prevention measures are established for handling of monies by using personal protective equipment PPE, and hands must be sanitized immediately after.

**COMMUNION, or any similar type practice or ritual**
1. Ensure that physical distance is observed, where communion services are held.
2. Individuals involved in distribution must use hand sanitizer containing at least 70% alcohol.
3. Congregations that practice communion should consider modifying or suspending this practice.
4. If suspension is not possible, then communion elements should not be shared, but should be individually provided. The communion elements should be placed in the recipient’s hands without touching, and not be put on their tongues. Furthermore, drinking from the same cup is not allowed.

**LENGTH OF SERVICE/ MEETING**
1. Ensure that service does not last longer than 90 min, an additional 30 min will be allowed to facilitate the departure of everyone.
2. More than one (1) service can be held on the same day, however there must be at least 90 min between each service to facilitate proper sanitization of the venue.
3. Assign a member or members in each service/ meeting to monitor the observation of all protocols.

**FUNERALS:**
1. A maximum of twenty (20) individuals will be allowed to attend funeral services, whether it’s at the church or at a grave site, or in accordance with the regulations of the specific facility.
2. All relevant protocols (i.e. 2 x 2 meters of social distancing, wearing of masks and hygiene etiquette) must be observed.

**OTHER CEREMONIES (INCL. WEDDINGS):**
1. A maximum of twenty (20) individuals will be allowed to attend weddings, whether it’s at the church or at a reception, or in accordance with the regulations of the specific facility.
2. All relevant protocols (i.e. social 2x2 meters social distancing, wearing of masks and hygiene etiquette) must be observed.
3. All other ceremonies including baptisms should be suspended until further notice.

**OPENING OF CHURCH OFFICES:**
1. Church / Worship offices can be open to facilitate administrative and counseling services, as well as distribution of supplies to the needy or less fortunate.
2. All relevant protocols must be observed.
FOR CHURCH GOERS:

1. Maintain a 2 meter distance at all times.
2. Stay at home if you are sick.
3. Stay at home if an individual or individuals from your household has any flu-like symptoms or have been tested positive with COVID-19.
4. Practice proper hygiene protocols:
   - Wash hands with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains at least 70% alcohol if soap and water are unavailable.
   - Hand soaps must not be diluted.
   - Cough and sneeze into a tissue and dispose of the tissue right after into a bin or if there is no tissue available, cough into your inner elbow. Wash hands after coughing.
   - Individuals must leave the building if they have a persistent cough.
   - Avoid touching your eyes, nose or mouth with unwashed hands.
   - Avoid close physical contact with others.
   - Wear an appropriate face mask covering your nose and mouth upon entering, while in the building and while leaving.
   - Stay informed and follow the advice giving by the Ministry of Public Health, Social Development and Labor.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced.

The virus can be contracted by droplets of an infected person by:

5. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

6. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.

Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers.

Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR BARBER SHOPS, BEAUTY SALONS & SPAS

May 20, 2020
GENERAL:

1. Implement appointment only services; no walk-ins.
2. Stylists/barbers should keep record of client name, phone number and address as well as appointment date and time for contact tracing purposes.
3. Workstations must comply with social distancing requirements.
4. Ensure thorough workstation and equipment disinfection before and after each customer.
5. Discard any single-use tools (e.g., files, buffers, neck strips) immediately after use.
6. Prohibit the use of waiting areas, unless social distancing of 2 meters is possible.
7. Ensure that customers and employees do not have flu like symptoms before they enter business.
8. Perform regular disinfection of high-touch surface areas.
9. Remove all books, magazines, or any shared material for customers.
10. Place hand sanitizer stations in shop lobby and bathrooms.
11. Open windows and doors where possible to increase ventilation. If this is not possible, ensure that the business has adequate air purifying machines.
12. Do not allow non-customer companions to accompany customer during a service.
13. Do not allow group or communal settings for close contact personal services (e.g. salt rooms, saunas, pools).
14. As it pertains to capers, the following options are being proposed:
   - Increase the number of capes to be able to have enough clean capes available for customers.
   - Switch to disposable capes.
   - Encourage clients to bring their own capes.
15. Customers should wear face masks. Services that require removing face coverings for example beard shaving/trimming, facials etc.
   - For massage, prone positions could be uncomfortable or dangerous for clients who are wearing face coverings. Accordingly, massage professionals may consider other appropriate precautions such as draping a client’s head and face cradle cover with a thin cotton pillowcase. Otherwise, a face covering should be worn during portions of treatment in which the client is not prone or facedown.

EMPLOYEE SAFETY:

1. If necessary, employers should arrange COVID-19 training from the Ministry of VSA, which provides an overview of COVID-19 mitigation protocols, including proper use and disposal of personal protective equipment (PPE), and recognition of COVID-19 symptoms. An email should be sent to taskforce@sintmaartengov.org to schedule the training.
2. All employees should be wearing face masks.
3. All employees should be advised to wash and disinfect their hands after every interaction with a customer.
4. At each employee entrance, the establishment should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
5. Any staff member showing any flu like symptoms, coughing etc. should not be allowed to come in for work.
6. All employees wash with water & soap or with sanitizer regularly to reduce the risk of surface transmission.
GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced.

The virus can be contracted by droplets of an infected person by:

7. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

8. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.

Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers.

Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR BARS AND NIGHTCLUBS

May 20, 2020
SECURITY & ENTRANCE:

1. Display a notice at the entrance with the ‘house rules’, explaining what is expected of the customers (for example: do not enter if you have flu-like symptoms/keep 2 meter social distance/protect yourself and others/wash hands with water and soap or sanitize regularly, etc.).
2. Security personal should ensure that the social distancing guidelines are followed and adhered to.
3. Security personal should ensure that customers are wearing face masks. Customers should be asked to use hand sanitizers located at the entrance of the bar before entering the establishment.
4. Doors should remain open if/when possible, or have automatic opening technology to prevent frequent touching of door knobs.

BAR SERVICE:

1. Drinks should be served using proper coverings on glasses and cups.
2. Glasses and porcelain should be washed properly after every use.
3. Self-service stations should be considered.
4. Wipes and sanitizers should be placed at bars and beverage stations.
5. Bars and beverage stations should be cleaned and disinfected at all times.
6. Bar stools should be spaced 2 meters apart.

GENERAL:

1. Consider installing plexiglass around bar and DJ booth (if the latter is in close proximity to customers).
2. Sanitizing stations should be placed throughout the bar to encourage frequent sanitizing of hands.
3. Frequently touched services and customer service areas should be cleaned and disinfected on a regular basis.
4. Customers coughing and or showing any flu like symptoms should be asked, as a safety measure to other patrons and staff, to leave the bar. It should also be recommended to see their physician as soon as possible.
5. Adequate levels of soap should be available in the bathrooms through the dispensing machines.

EMPLOYEE SAFETY:

1. All employees should be wearing face masks.
2. All employees should sanitize their hands after every interaction with a customer at frequent set intervals in accordance with CDC guidelines.
3. At each employee entrance, the bar should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
4. Any staff member showing any flu like symptoms, for example fever, sneezing or coughing should not be allowed to come in for work.

5. Break schedules and employee starting/ending times should be staggered to the extent possible to avoid congregation of individuals in back-of-house areas.

6. Employees with high touch public contact should be provided frequent breaks to wash and/or sanitize their hands to reduce the risk of surface transmission (e.g. table and security)

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced. The virus can be contracted by droplets of an infected person by:

9. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

10. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.

Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers.

Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR LAND INDOOR ACTIVITIES AND RECREATIONAL CENTERS

May 20, 2020
ENTRANCE:

1. Display a notice at the entrance with the ‘house rules’, explaining what is expected of the customers (for example: do not enter if you have flu-like symptoms/keep 2 meter social distance/protect yourself and others/wash hands with water and soap or sanitize regularly, etc.).
2. Customers should be asked to use hand sanitizers located at the entrance before entering the establishment.
3. Employees should ensure that the social distancing guidelines are followed and adhered to.
4. Employees should ensure that customers are wearing face masks while interacting with theatre staff. *(No masks are required while watching the movie/show, provided that 2 meter distance is adhered to).*
5. Doors should remain open, if/when possible or have automatic opening technology to prevent frequent touching of door knobs.

EMPLOYEE SAFETY:

1. If necessary, employers should arrange COVID-19 training from the Ministry of VSA, which provides an overview of COVID-19 mitigation protocols, including proper use and disposal of personal protective equipment (PPE), and recognition of COVID-19 symptoms. An email should be sent to taskforce@sintmaartengov.org to schedule the training.
2. All employees should be wearing face masks.
3. All employees should be advised to wash and disinfect their hands after every interaction with a customer.
4. At each employee entrance, the establishment should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
5. Any staff member showing any flu like symptoms, coughing etc. should not be allowed to come in for work.
6. Employees with high touch public contact should be provided frequent breaks to wash and/or sanitize their hands to reduce the risk of surface transmission.
7. All other employees should be encouraged to wash their hands at frequent set intervals in accordance with CDC guidelines.

TICKET COUNTER:

1. If no barrier currently exists, a plexiglass barrier should be installed.
2. Ticketing agents should sanitize their hands after every transaction.
3. Sanitizing stations should also be placed at the ticketing counter for customers to sanitize their hands after the transaction.
4. Marked lines should be allocated to ensure that the social distancing measures of 2 meters are followed and adhered to.
5. Promote the purchasing of tickets online or through an app ahead of arriving to the venue.
PLAY/ ACTIVITY AREAS:

1. Allow for a maximum number of persons in the play/ activity areas.
2. Play/ activity areas should be cleaned and disinfected regularly and in between set play times.
3. Implement a set number of play/ activity times of max. 90 minutes each to allow for proper sanitizing of play area in between play/ activity times.
4. Arcade games should be placed 2 meters apart or install plexiglass barriers between machines.

CONCESSION AREAS:

1. Plexiglass barriers should be installed to keep safe distance between employees and customers.
2. Ensure that food and beverages are properly covered when serving.
3. Where possible implement self-service stations.
4. Frequently clean and sanitize frequently touched areas.
5. Marked lines should be allocated to ensure that the social distancing measures of 2 meters are followed and adhered to.
6. Sanitizing stations should be set up in and outside of the concession areas.
7. All employees and customers should be advised to disinfect their hands after every interaction.

SEATING:

1. Seating should be spaced 2 meters apart (unless part of the same household).
2. Seats where no seating is allowed should be clearly marked or removed.
3. Seating should be sanitized before and after use.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced.

The virus can be contracted by droplets of an infected person by:

11. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or having close physical contact such as kissing, hugging or sexual contact.

12. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear
in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.
Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers.
Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR INDOOR SPORTS FACILITIES (i.e. GYMS)

May 20, 2020
ENTRANCE:

1. Display a notice at the entrance with the ‘house rules’, explaining what is expected of the customers (for example: do not enter if you have flu-like symptoms/keep 2 meter social distance/protect yourself and others/wash hands with water and soap or sanitize regularly, etc.).
2. Customers should be asked to use hand sanitizers located at the entrance before entering the establishment.
3. Employees should ensure that the social distancing guidelines are followed and adhered to.
4. Employees should ensure that customers are wearing face shield during work outs.
5. Doors should remain open if/when possible or have automatic opening technology to prevent frequent touching of door knobs.

EMPLOYEE SAFETY:

1. All employees should be wearing face masks.
2. All employees should be advised to wash and disinfect their hands after every interaction with a customer.
3. At each employee entrance, the establishment should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
4. Any staff member showing any flu like symptoms, coughing etc. should not be allowed to come in for work.
5. Employees with high touch public contact should be provided frequent breaks to wash and/or sanitize their hands to reduce the risk of surface transmission.
6. All other employees should be encouraged to wash their hands at frequent set intervals in accordance with CDC guidelines.

GYM HALL:

1. Doors to the halls should remain open or have automatic opening technology to prevent frequent touching of door knobs.
2. Sanitizing wipes/agents should be available for gym goers to clean equipment before and after use.
3. Customers should not be allowed to congregate in groups.
4. Implement a maximum number of persons allowed in the hall in accordance with the 2 meter social distancing protocol.
5. Consider implementing 1 hour appointment slots to manage the number of people in the gym at one time.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

There is no need for the use of face masks, gloves and/or face shields when social distancing of 2 meters is respected and regular hand washing with soap and water or a sanitizer is practiced.
The virus can be contracted by droplets of an infected person by:
13. Being directly inhaled by another person who is less than 2 meters from the infected person through openly coughing, sneezing or
having close physical contact such as kissing, hugging or sexual contact.

14. Another person touching his/her mouth, nose or eyes after touching the surface where droplets of an infected person have landed (hence the importance of regularly sanitizing frequently touched objects).

If social distancing of 2 meters cannot be practiced or realized, face masks, worn properly (covering both mouth and nose), are sufficient. Bear in mind that surgical masks need to be properly disposed of after use or after getting wet, and that cloth masks need to be washed regularly. Face masks and gloves can cause a false sense of security, thus becoming more of a liability than an asset. Face masks need to cover both mouth and nose.

Face shields and gloves are only recommended for medical staff closely dealing with confirmed or strongly suspected Covid-19 positive persons as well as food handlers. Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR CINEMAS AND THEATERS

May 20, 2020
ENTRANCE:
1. Display a notice at the entrance with the ‘house rules’, explaining what is expected of the customers (for example: do not enter if you have flu-like symptoms/keep 2 meter social distance/protect yourself and others/wash hands with water and soap or sanitize regularly, etc.).
2. Customers should be asked to use hand sanitizers located at the entrance before entering the establishment.
3. Theatre personal should ensure that the social distancing guidelines are followed and adhered to.
4. Theatre personal should ensure that customers are wearing a face masks while interacting with theatre staff. *(No masks are required while watching the movie/ show, provided that 2 meter distance is adhered to).*
5. Doors should remain open or have automatic opening technology to prevent frequent touching of door knobs.

EMPLOYEE SAFETY:
1. If necessary, employers should arrange COVID-19 training from the Ministry of VSA, which provides an overview of COVID-19 mitigation protocols, including proper use and disposal of personal protective equipment (PPE), and recognition of COVID-19 symptoms. An email should be sent to taskforce@sintmaartengov.org to schedule the training.
2. All employees are advised to wash and disinfect their hands after every interaction with a customer.
3. At each employee entrance, the establishment should post signs setting forth a checklist of COVID-19 symptoms and instructing employees to remain at home if they experience any of the symptoms.
4. Any staff member showing any flu like symptoms, coughing etc. should not be allowed to come in for work.
5. Employees with high touch public contact should be provided frequent breaks to wash and/or sanitize their hands to reduce the risk of surface transmission.
6. All other employees should be encouraged to frequently wash their hands with water and soap or with a sanitizer.

TICKET COUNTER:
1. Place a transparent plexiglass between the employee and the ticket counter
2. Ticketing agents should sanitize their hands after every transaction.
3. Sanitizing stations should be placed at the ticketing counter for customers to sanitize their hands after the transaction.
4. Security personnel should ensure that only the allowed number of customers is permitted inside the building, through communication with internal security.
5. Marked lines should be allocated to ensure that the social distancing measures of 2 meters are followed and adhered to.
6. Promote the purchasing of tickets online or through an app ahead of arriving to the theater.
THEATRE HALL:

1. Doors to the halls should remain open, if/when possible or have automatic opening technology to prevent frequent touching of door knobs.
2. Seating should be spaced 2 meters apart (unless part of the same household).
3. Seating should be sanitized prior to viewing
4. Space out viewing times to allow for proper sanitizing of the theatre halls in between viewings.

CONCESSION AREAS:

1. Plexiglass barriers should be installed to keep safe distance between employees and customers.
2. Ensure that food and beverages are properly covered when serving.
3. Where possible implement self-service stations.
4. Frequently clean and sanitize frequently touched areas.
5. Marked lines should be allocated to ensure that the social distancing measures of 2 meters are followed and adhered to.
6. Sanitizing stations should be set up in and outside of the concession areas.
7. All employees and customers are advised to disinfect their hands after every interaction.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

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Medical masks should be limited to use by health care professionals.
COVID – 19 Guidelines
FOR REGULATED AND UNREGULATED TOUR OPERATORS (Ts AND Gs)

May 20, 2020
GENERAL GUIDELINES

1. Stick a multilingual laminated notice outside of the vehicle at the entrance explaining the rules to all passengers who want to make use of the service.
2. Determine and only allow the maximum number of persons per vehicle type for boarding at 50% of the seating capacity of the vehicle.
3. Passengers should be seated at the window seats.
4. Ensure that the driver and passengers comply with the rules.
5. Do not allow passengers to sit on the seat next to the driver.
6. Mark the seats that can be used and those seats that cannot be used.
7. Ensure each passenger properly wears a facemask as a strict condition for boarding.
8. Provide disposable (one-time use) facemasks, if feasible, for those passengers without one.
9. The driver properly wears a facemask during services.
10. Clean and sanitize interior of vehicle thoroughly after every trip using only industry approved and surface appropriate cleaners and disinfectants;
11. Follow the general business guidelines for their office operations as stipulated in the “Guidelines on the Prevention and Safety Plan”.
12. Sign posted visibly inside the vehicle for passengers to see the maximum number of passengers allowed under the COVID-19 Prevention and Safety guidelines.
13. Encourage touchless or cashless payment methods.

GUIDELINES FROM PUBLIC HEALTH REGARDING THE USE OF FACEMASKS, GLOVES AND FACE SHIELDS

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