

FOR V.R.O.M.I. USE ONLY

Admin No.:

Date:



**Ministerie van Volkshuisvesting,
Ruimtelijke Ordening, Milieu
en Infrastructuur**

Ministry of Public Housing, Spatial Development,
Environment and Infrastructure

Soualuga Road #1
Philipsburg, Great Bay
Sint Maarten
T: +1(721)542 0640
E: vromi-permits@sintmaartengov.org
W: www.sintmaartengov.org

ADDRESS REQUEST FORM

Based on Article 1 sub 2 and Article 3 of the Building Ordinance, a permit is also required for expansions or splitting of a building or dwelling into multiple units. This address request form is used for the issuance of addresses in conjunction with a building permit request and for address confirmation of existing buildings. The cost for obtaining an address verification is NAf 15,- per address.

1. Applicant Information (Authorized person)

1a Name (Last, First) : ☐ Mr. ☐ Ms. ☐ Mrs.

1b CRIB #..... ***1c** Copy of I.D. ☐ yes ☐ no

1d Building Permit #..... ***1e** Copy of approved floor plan ☐ yes ☐ no

1f Number of units:

1g Certificate of Admeasurement #..... ***1h** Copy of location plan ☐ yes ☐ no

1i Property location / street name.....

1j District.....

1k Telephone: E-Mail:

This request is for obtaining a: ☐ New address ☐ Confirmation of address

To avoid unnecessary delays, please verify that copies of all necessary documentation as indicated below, not older than 6 months are provided:

2. Required Document(s)	New Address	Confirmation	Check
Photo I.D. (if renting also include photo I.D. of property owner)	1		
Crib number declaration (Tax Office)	1		
Property location plan (Kadaster)	1		
Title Search (Kadaster)	1		
Chamber of Commerce excerpt (if applicable)	1		
Building permit	1		
Building floor plan layout (minimum paper size A3)	1		
Lease or rental agreement	1		

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Property location: Street name & number
District
Postcode

Type of property: Permanent / Temporary

Remarks:

.....

3. Signature

.....

Name:

Signature:

Date:.....(dd/mm/yyyy)